

Open to Internal and External Candidates

Position Title	: Project Assistant (Psychosocial Support)
Duty Station	: Bangkok, Thailand
Classification:	: General Service Staff (G4, THB 61,967.50 per month)
Type of Appointment	: Special Short-Term Contract, Initial 9 months with possibility of extension
Desired Start Date	: As soon as possible
Closing Date	: 26 October 2021
Reference Code	: SVN032/2021

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

1. ORGANIZATIONAL CONTEXT AND SCOPE:

Under its Migrant Assistance and Counter-Trafficking Unit (MACTU), IOM Thailand implements a range of national and regional projects aimed at addressing migration challenges and delivering increased protection and assistance to vulnerable migrants in partnership with government, civil society and private sector counterparts. In particular, the PRM-funded “Child Care Services and Psychosocial Assistance at Bangkok Immigration Detention Centres” project aims to improve living conditions and health outcomes (including mental health and psychosocial wellbeing) for migrant children and women detained in Bangkok. The project also seeks to support implementation of alternatives to detention, and to improve and strengthen integration-focused interventions, including follow-up visits and continued support for migrant children and families released on bail. Under the direct supervision of the Programme Officer (Counter-Trafficking), working in close coordination with the National Project Officer of the MACTU, the successful candidate will be responsible for working with the rest of project team in providing direct psychosocial care to the MACTU beneficiaries and to contribute to the implementation of project activities.

RESPONSIBILITIES AND ACCOUNTABILITIES:

1. Provide administrative support to vulnerable migrants in Shelters for Children and Families and Welfare Protection Centres for Victims of Trafficking under the Ministry of Social Development and Human Security (MSDHS) and Immigration Detention Centres (IDCs), either referred by social workers or shelters’ staff or local authorities or caregivers;
2. In coordination with project team and local authorities, assist in conducting activities related to rehabilitation, such as but not limited to play therapy, games, informal group discussion and peer support,

3. Assist in preparation of needs assessments and pre/post evaluation of special needs cases and individuals, as well as statistical information and reports on the psychosocial assistance provided by IOM to its beneficiaries (number of cases, nationalities, age, etc.);
4. Assist the project team in delivering the psychosocial care training for service providers, including to government and non-government counterparts.
5. Maintain positive relations with local implementing actors and stakeholders for the successful and timely implementation of above-mentioned duties and services;
6. Undertake regular travel within and outside of duty station as may be required for official duties and providing psychosocial services;
7. Any other related duties that may be assigned by supervisor.

2. DESIRABLE COMPETENCIES:

Values

The incumbent is expected to demonstrate the following values and competencies:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: Masters subject matter related to responsibilities.

Core Competencies

- Accountability: Follows all relevant procedures, processes, and policies
- Client Orientation : Identifies the immediate and peripheral clients of own work
- Continuous Learning : Demonstrates interest in improving relevant skills
- Communication; Writes clearly and effectively, adjusting wording to the intended audience
- Performance Management: Provides constructive feedback to colleagues
- Teamwork: Actively contributes to an effective, collegial, and agreeable team environment

3. EDUCATION AND EXPERIENCE:

- Completed at least an undergraduate degree or an equivalent of 2 years working experience in the field of Psychology, Mental Health or Social Work.
- Counselling experience, ability to use clinical counselling and psychological assessment tools is an asset.

- Experience in conducting psychosocial counselling and intervention for victim of trafficking and vulnerable migrants is an asset.
- Computer/software literate, especially MS Office (Word, Excel, Outlook).

4. LANGUAGES

Required: Fluency in English and Thai.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.

Only candidates residing in either the country of the duty station or from a location in a neighboring country that is within commuting distance of the duty station will be considered. In all cases, a prerequisite for taking up the position is legal residency in the country of the duty station, or in the neighboring country located within commuting distance, and work permit, as applicable.

How to apply:

Interested candidates are invited to submit their applications along with a duly completed IOM Personal History Form to the IOM Bangkok Human Resources Unit at e-mail bkkrecruitment@iom.int by **October 26, 2021** at the latest. The form can be downloaded from <https://thailand.iom.int/sites/thailand/files/Recruitment/IOM%20Personal%20History%20Form%20with%20Declaration.xls> Kindly indicate the reference code **SVN032/2021** followed by your full name in the subject line.

Applications should include: a) a cover letter, indicating the dates of availability; b) a curriculum vitae; c) a duly completed IOM Personal History Form (may be downloaded from <http://thailand.iom.int/>);

Only shortlisted candidates will be contacted.

Posting period:

From 12.10.2021 to 26.10.2021