



IOM International Organization for Migration
 OIM Organisation Internationale pour les Migrations
 OIM Organización Internacional para las Migraciones

IOM Thailand

18th Floor, Rajanakarn Building, 3 South Sathorn Road, Yannawa, Sathorn, Bangkok 10120

INVITATION TO SUBMIT EXPRESSION OF INTEREST

(For Short listing of Organizations/ Companies/ Service Providers/Consulting Firms)

REI-TH2021-002

16 June 2021

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

Through its **Corporate Responsibility in eliminating Slavery and Trafficking in the Fashion Industry (CREST) programme**, IOM is implementing a joint ILO-IOM-UNDP project “South East Asia Regional Programme on Labour Migration in the Fishing Sector” funded by the European Union (EU), to strengthen legal frameworks, protect labour rights, and empower workers in the fishing and seafood processing sectors in Cambodia, Indonesia, Laos People’s Democratic Republic, Myanmar, the Philippines, Thailand and Viet Nam. IOM aims to conduct an in-depth research on the migration process, labour supply chain dynamics, and risks facing land-based migrant workers employed in the fishing and seafood processing sectors in Indonesia and Thailand, especially in the primary and secondary processing activities. The research will focus particularly on **migrant workers in Thailand, and internal migrant workers in Indonesia.** A particular focus will also be on **migrant women**, who are disproportionately employed in land-based activities, and face multiple layers of marginalization.

The findings of this research will be used to (1) raise awareness among the public at large and relevant stakeholders, particularly private sector actors and civil society actors, of the issues facing land-based migrant workers employed in the fishing and seafood processing sectors in Indonesia and Thailand, so that they can undertake necessary efforts to address these issues. (2) inform IOM’s future consultations with ASEAN, the governments of Indonesia and Thailand, as well as the governments of Cambodia, Lao People’s Democratic Republic, and Myanmar (countries of origin of migrant workers in Thailand) to advocate for enhanced legislations and policies protecting the rights of these workers, and (3) Inform future programming of IOM, ILO, and UNDP, as well as actions of other relevant stakeholders, working to ensure that the rights of land-based migrant workers in the target industry are being upheld.

The final outputs will be (1) two finalised country-specific research reports; (2) two country-specific factsheets; (3) two country-specific issue papers, and (4) a comparison report.

Key components of the research include:

Conducting **secondary research:**

- Literature review on relevant topics

- Legal analysis of existing policies and legislations in place to protect target workers, as well as gaps in these, whether they are aligned with international human rights law and frameworks, and whether they are effectively enforced.

Conducting **primary research**:

- Stakeholder analysis
- Data collection through consultations in Indonesia and Thailand among relevant stakeholders including government agencies, migrant workers, civil society actors, private sector actors, workers' organisations, and trade associations, among others.

Upon completion of the research:

- Hold consultations with involved stakeholders/agencies prior to finalising the report to validate research findings.
- Provide a debriefing presentation on research findings at each stage of the research for relevant IOM personnel and as agreed at the onset of the assignment.
- Provide a presentation during the launch of the final report.

IOM now invites Expression of Interest (EOI) from Organizations/Companies/Service Providers/Consulting Firms to **conduct an in-depth research on the migration process, labour supply chain dynamics, and risks facing land-based migrant workers employed in the fishing and seafood processing sectors in Indonesia and Thailand, especially in the primary and secondary processing activities.**

The Expression of Interest shall contain information on the following a.) range of relevant consulting services offered, b.) qualification and experience of relevant professionals and technical personnel currently maintained c.) track record and experience of the firm/organization in similar assignment including list of major clients/donors served and d.) other relevant information.

The Expression of Interest shall be submitted in electronic through email IOMThailandTender@iom.int, **not later than 16 July 2021, 5 PM (BKK time)**. On the basis of the above information, IOM shall draw up the shortlist of organizations/Companies/Service Providers/Consulting Firms. Only short-listed Organizations/Companies/Service Providers/Consulting Firms will be invited to submit technical and financial proposals.

Interested Consulting Firms/Service Providers may obtain further information from IOM via email, by 16 June to 9 July 2021, 8.00AM-5.00 PM.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression at any time, without thereby incurring any liability to the affected Companies/Service Providers.

Very truly yours,

[Krittanat OPASPEERAWIT](#)

[Head, Procurement Unit IOM Thailand](#)

[IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.](#)



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Request for Expression of Interest

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of Corporate Responsibility in eliminating Slavery and Trafficking in the Fashion Industry (CREST Fashion) programme, IOM now invites Expression of Interest from Companies/Service Providers to **conduct an in-depth research on the migration process, labour supply chain dynamics, and risks facing land-based migrant workers employed in the fishing and seafood processing sectors in Indonesia and Thailand, especially in the primary and secondary processing activities.**

This document contains instructions on the preparation and submission of the Application including Annex A: Bidder's Information.

1. The Application must be submitted by electronic mail at IOMThailandTender@iom.int, no later than *16 July 2021, 5 PM (BKK time)*. Late Application will not be considered.
2. A detailed description must be provided on how the requirements specified in this document match the capability, experience, knowledge and expertise of the Organization/Company/ Service Provider.
3. The Application must be submitted in the English language and in the format prescribed by IOM. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Expression of Interest may be rejected.
4. The Application document should comprise of the following:
 - a. Cover Letter;
 - b. A copy of this Request for Expression of Interest duly signed on all pages by the Organization/Company/Service Provider's Authorized Representative; and
 - c. Duly Accomplished Annex A with All requested information.
5. Organization/Companies/Service Providers/Consulting Firm requiring any clarifications on the content of this document may notify the IOM in writing through E-mail: IOMThailandTender@iom.int, *no later than 9 July 2021*. IOM will respond to any request for clarification received on or before *12 July 2021*.
6. Applications shall be evaluated in accordance with the following criteria:
 - a. Capacity
 - b. Track Record and Experience

c. Technical Expertise

d. Financial Strength

Only eligible and qualified Companies based on above shall be invited to participate in the bidding/tender process.

7. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
8. The Organization/Company/Service Provider/Consulting Firm shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
9. All information given in writing to or verbally shared with the Organization/Company/Service Provider in connection with this Request for EoI is to be treated as strictly confidential. The Organization/Company/Service Provider shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Organization/Company/Service Provider is successful.
10. IOM reserves the right to accept or reject any Application, and to cancel the procurement process and reject all Applications, at any time without thereby incurring any liability to the affected Organization/Companies/Service Providers or any obligation to inform the affected Companies/Service Providers of the ground for IOM's action.

ANNEX A: BIDDERS INFORMATION

TABLE 1 – GENERAL INFORMATION

- Name of the Organization/Company/Consulting Firm
- Address
- Phone Number
- Fax Number
- Email Address
- Address of Other Offices, if any
- Name and Designation of the Contact Person
- Legal Status (*Provide certified copies of Registration*)
- Registration number
- Place of Registration
- Principal place of business (if applicable)
- VAT Registration number (if applicable)

Provide certified copies.

TABLE 2 – ORGANIZATION/COMPANY/CONSULTING FIRM EXPERIENCE IN LAST THREE YEARS

- Starting Month/ Year
- Ending Month / Year
- Client/Donor
- Description of services
- Contract/Grant Amount

Remarks (**Provide documentary evidence**)

TABLE 3 – SIMILAR EXPERIENCE IN LAST THREE YEARS

- Year
- Client/Donor
- Description of works
- Contract/Grant Amount
- Remarks (**Provide documentary evidence (*)**)

Please include copies of completion certificates issued by former clients/donors and / or performance appreciation / evaluation letters from former clients/donors providing their contact details and approval to contact them.

TABLE 4 – ONGOING CONTRACTS/GRANTS

- Client
- Description of Contracts/Grants
- Location
- Amount
- % of Completion (**Provide documentary evidence**)

TABLE 5 - ADEQUACY OF WORKING CAPITAL

- Source of credit line
- Amount
- Remarks (*Provide documentary evidence*)

Please provide proof of financial competency and audited financial statements for the last three financial years.

TABLE 6 – LIST OF STAFF OR CO-APPLICANTS PART OF THE PROJECT AND/OR RESEARCH TEAM

- Name
- Affiliations
- Designation Qualification and work experience
- No. of Years of Experience

Provide an organizational chart and detailed CVs for staff members part of the project and/or research team.

TABLE 7 – SAMPLES OF PREVIOUS WORK

- At least two samples of previous work. Preferably a similar assignment.

TABLE 8 – ANY OTHER INFORMATION

In addition to the required information, Organizations/Companies may provide brochures and other related documents

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name/ Signature/ Date