



International Organization for Migration (IOM)

The UN Migration Agency

INVITATION TO BID

RFP No. : TH 19-004 LTA

Date: 24 July 2019

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

To support IOM on logistics transport with target populations and beneficiaries in the implementation of various programmes, IOM is looking for the most suitable and qualified companies to enter into Long-Term Agreements (LTA) who will be able to promptly undertake the Framework Local Travel Agency Agreement for targeted population/IOM beneficiaries and IOM staff travel on a contractual basis. The service shall include both international and domestic flights operated by airlines which are not included in IOM HIT. The selected companies might be requested for service as per the Term of Reference (ToR).

A complete set of Bidding Documents is available for issuance to Interested Bidders by sending email to IOM THAILAND PROCUREMENT at procurementbkk@iom.int from 24 July 2019.

IOM will respond in writing to any request for clarifications received no later than 1 day prior to the deadline for the submission of bids.

Bids shall be valid for a period of 24 Months from contract issuance, the Bidder shall indicate appropriate Price Schedule for its best fixed long-term prices in THB for 2-year period.

IOM doesn't warrant that any service will be purchased during the term of the LTA and the right to split the award of contracts among the LTA holders if it is in IOM best interest.

Bids shall be submitted either in a sealed envelope by hand, mail or by email on or before 5:00 PM on **5 August 2019** at IOM, 18th Floor, Rajanakarn Building, 3 South Sathorn Road, Yannawan, Sathorn, Bangkok 10120 and/or at the above email address.

IOM reserves the right to accept or reject any bids, and to cancel the procurement process and reject all bids at any time prior to award of Contract, without obligation to inform the affected Bidder/s of the ground for IOM action.

Thank you.

Very truly yours,

Procurement Staff/Focal Point

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.