



International Organization for Migration (IOM)  
The UN Migration Agency

Position Title : **Project Officer**  
Duty Station : **Bangkok, Thailand**  
Classification : **Professional Staff, Grade P2**  
Type of Appointment : **Special short-term graded, Nine months with possibility of extension**  
Estimated Start Date : **As soon as possible**  
Closing Date : **07 November 2018**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

*IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged. For the purpose of the vacancy, the following candidates are considered as first-tier candidates:*

1. *Internal candidates*
2. *Qualified applicants from the following NMS countries:  
Antigua and Barbuda, Bahamas, Cook Islands, Cuba, Cabo Verde, Djibouti, Fiji, Micronesia (Federated States of), Gabon, Grenada, Guyana, Iceland, Kiribati, Comoros, Saint Kitts and Nevis, Lao People's Democratic Republic, Saint Lucia, Lesotho, Libya, Montenegro, Marshall Islands, Mauritania, Namibia, Nauru, Papua New Guinea, Palau, Paraguay, Solomon Islands, Seychelles, Slovenia, Suriname, Sao Tome and Principe, Swaziland, Timor-Leste, Tonga, Tuvalu, Holy See, Saint Vincent and the Grenadines, Vanuatu, Samoa*

### **Context:**

Under the direct supervision of the Chief of Mission (CoM) of IOM Thailand the successful candidate will be assisting with the coordination and implementation of Immigration and Border Management (IBM) and Assisted Voluntary Return and Reintegration (AVRR) programme of the Country Office (CO).

### **Core Functions / Responsibilities:**

1. Monitor the implementation of AVRR activities in Thailand and in the Bali Process region, identify problems and propose action to expedite the delivery of inputs and services, analyze progress and implementation reports, coordinate with missions in countries of origin the return of migrants from Thailand, and identify and document significant project events, decisions, problems or deviations.
2. Contribute in developing new proposals in the area of IBM, with a focus on counter-smuggling of migrants, and AVRR, in accordance with IOM institutional guidelines, standards and best practices, by selecting and summarizing background information, assessing the local context for the planning and administration of projects, and drafting segments of project proposals.

3. Support with the implementation of activities related to Immigration and Border Management (IBM) by following up on logistical and administrative arrangements, cooperating with national and international authorities, providing information in relation to the development and implementation of capacity building initiative and ad hoc needs assessment.
4. Draft portions of interim/final narrative and financial reports in cooperation with relevant units in the IOM Country Office and the Regional Support Office of the Bali Process, and maintain smooth communication with relevant donors and other relevant counterparts.
5. Assist in the preparation, updates on IBM and AVRRC activities (information sheets, overviews of national migration issues) and presentations.
6. Support a close working relationship with key government counterparts, most especially the Thai Immigration Bureau, Ministry of Social Development and Human Security, the Regional Support Office of the Bali Process, along with other law enforcement and relevant agencies in Thailand; including providing support in coordination and liaison with international partners and UN agencies, specifically UNHCR and UNODC.
7. Undertake duty travel related to programme assessments, liaison with counterparts and problem solving, as required.
8. Perform such other duties as may be assigned.

### ***Required Qualifications and Experience:***

#### **Education**

- Master's degree in Political or Social Sciences, Law, International Relations or a related field from an accredited academic institution with two years of relevant professional experience; or
- University degree in the above fields with four years of relevant professional experience.

#### **Experience**

- Experience in project development and/or management, with a preferred focus on migration-related issues;
- Experience in liaising with Government authorities, specially law enforcement, and other national/international institutions and donors;
- Experience in UN inter-agency coordination and participatory processes;
- Experience in liaising and working with NGOs and civil society organizations;
- Knowledge on ASEAN regional integration and IBM theories, programmes and IOM approaches;
- Working experience in Thailand and Southeast Asia is an advantage.

#### **Languages**

Fluency in English is required. Working knowledge of Thai, French and/or Spanish is an advantage.

### ***Desirable Competencies:***

#### **Values**

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner

consistent with organizational principles/rules and standards of conduct.

- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### **Core Competencies** – behavioural indicators level 2

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### **Managerial Competencies** – behavioural indicators level 2

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others & building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

### **Other:**

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

The list of NMS countries above includes all IOM Member States which are non-represented in the Professional Category of staff members. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

### **How to apply:**

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 07 November 2018 at the latest, referring to this advertisement.

For further information, please refer to:

<http://www.iom.int/cms/en/sites/iom/home/about-iom-1/recruitment/how-to-apply.html>

In order for an application to be considered valid, IOM only accepts online profiles duly completed.

Only shortlisted candidates will be contacted. You can track the progress of your application on your personal application page in the IOM e-recruitment system.

### **Posting period:**

**From 25.10.2018 to 07.11.2018**

Requisition: SVN 2018/267 (P) - Project Officer (P2) - Bangkok, Thailand (55699942) Released

Posting: Posting NC55699953 (55699953) Released