



International Organization for Migration (IOM)

Call for Applications - Internship

Reference Code: **ROBKK-VA2018-04**

Position Title:	Intern (Regional Migrant Protection and Assistance)
Duty Station:	Bangkok, Thailand
Type of Appointment:	Internship Contract, 6 months
Closing Date of Vacancy:	15 April 2018
Expected Start Date:	06 August 2018

Established in 1951, the International Organization for Migration (IOM) is the principal intergovernmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context

As the United Nation's Migration Agency, IOM has been at the forefront of responding to migration crises in Asia and the Pacific for decades. In 2015, IOM worked tirelessly to identify and provide humanitarian and other forms of assistance to thousands of enslaved fishermen in the Maluku Islands in eastern Indonesia. IOM was also among the first to respond with emergency humanitarian assistance to thousands of migrants from Bangladesh and Myanmar who were left stranded on unseaworthy ships by smugglers in the Bay of Bengal. Since 2016, IOM is helping large numbers of vulnerable Afghan migrants returning from Europe and neighbouring countries with individualized reintegration assistance and support to build the resilience of fragile local communities.

IOM's regional Migrant Protection and Assistance Unit oversees the Organization's portfolio of work to address migrants in need, including victims of human trafficking, unaccompanied migrant children, and migrants in detention in Asia and the Pacific. IOM projects help protect tens of thousands of migrants, prevent their abuse and exploitation, and build the institutional and human capacities of many governments, civil society organizations and, increasingly, private companies.

Scope of Work

Working under the overall direction of the **Senior Regional Migrant Protection and Assistance Specialist**, the **Intern** will work on the development, analysis and preparation of migration information related to migrants including, refugees, asylum seekers, displaced individuals, returnees, victims of trafficking and other vulnerable migrants, and will have the following duties and responsibilities:

1. Gather information on migrant protection issues, including prevention, direct assistance, voluntary return, and reintegration, and analyze these with a view to assist in the development of policy papers, and the elaboration and implementation of the Division's strategic plan;
2. Support the implementation of projects managed by the Unit, including IOM X, as required;
3. Support IOM field missions in developing innovative projects, and assist in the review and revision of relevant proposals that are submitted to the regional office for endorsement;
4. Assist in the preparation and distribution of direct assistance tools and training materials for government officials, civil society and private sector partners, and IOM missions;
5. Collect, track, and analyze migration and project data generated by IOM activities;

IOM Regional Office for Asia and the Pacific

Rajanakarn Building, 18th Floor • 3, South Sathorn Rd • Yannawa, Sathorn District • Bangkok 10120 • Thailand
Tel: +66 2 343 9400 • Fax: +66 2 343 9499 / + 66 2 286 0630 • E-mail: ROBangkok@iom.int • <http://www.iom.int>

6. Assist with the liaison activities with IOM Member States, international organizations, academic institutions, NGOs and other relevant actors, as appropriate;
7. Contribute to IOM's engagement with the regional entities and inter-agency processes, including ASEAN, COMMIT, and the Bali Process;
8. Coordinate the collection and dissemination of academic and media reports relating to the exploitation and abuse of migrant workers;
9. Coordinate the Unit's contribution to institutional contribution to institutional reports and publications, including IOM Council documents, as required;
10. Assist in the preparation of workshops and conferences organized by the Unit;
11. Support the development and maintenance of the Unit's information resources;
12. Provide support in developing and managing a reference library, and updating reference materials and tools for on-going Unit priorities;
13. Perform such other duties as may be assigned.

Eligibility and Selection

The Internship Programme aims at attracting talented students and graduates who have a specific interest in, or whose studies have covered, areas relevant to IOM programmes and activities. Interns must be between 19 and 36 years old and should have less than two years of relevant working experience. The Internship Programme is open to candidates of any nationality.

Qualifications

a) Either students approaching the end of their studies and preparing a thesis, or recently graduated; preferably with an advanced university degree from an accredited academic institution in Political or Social Sciences, Law or a related field; b) Experience in development cooperation with an international or non-governmental organization, preferably in the field of migration including operational and field experience; c) Familiarity with migrant rights; the different aspects of migrant vulnerability; trafficking in persons; and voluntary return and reintegration; d) Able to adapt to an international, multicultural, multilingual environment; e) Good communication skills and able to work in a team; f) Familiarity with computer programs, including MS Office programs and internet applications; g) Advanced English writing and communication skills.

General Information

- a) Interns are granted a stipend of Baht 12,018/month as partial contribution to accommodation and living expenses. Interns benefiting from an internship allowance or scholarship granted by his/her University or other sponsoring body that includes financial remuneration will not be eligible for the stipend.
- b) Before commencing work, the Intern will be required to obtain a fit-to-work medical certificate from his/her doctor and submit vaccination records.
- c) The Intern will be responsible for obtaining the necessary entry visa and arranging their travel to Bangkok. IOM will assist only in issuing documents required in visa processing.
- d) IOM only covers the Intern against occupational accidents and illnesses under the Compensation Plan (CP), free of charge, for the duration of the assignment. IOM does not provide evacuation or medical insurance for reasons related to non-occupational accidents and illnesses. The Intern is responsible for his/her own medical insurance for non-occupational accident or illness, and will be required to provide written proof of such coverage before commencing work.
- e) Any work produced by interns during their internship within the framework of the duties assigned to them should be used for academic purposes exclusively. All economic and moral rights (copyright) pertaining to such work will remain the exclusive property of IOM.

How to Apply

Interested candidates are invited to submit their applications via e-mail to ***ROBangkokHR@iom.int***. Please include the reference code **ROBKK-VA2018-04** followed by your full name in the subject line.

Applications should include: a) cover letter, indicating the dates of availability; b) curriculum vitae; c) duly completed IOM Personal History Form (may be downloaded from <http://th.iom.int>); and, d) 2-3 writing samples (any relevant topic).

Applicants will be contacted only if under serious consideration for the internship assignment.